



Agency Under Ministry of Human Resources Malaysia



Pembangunan Sumber Manusia Berhad

Username/MyCoID

abcd23|

Password

.....

Login

Important Notice:

- Please keep your password confidential
- Do not share the login details with unauthorized parties

Problem logging in?

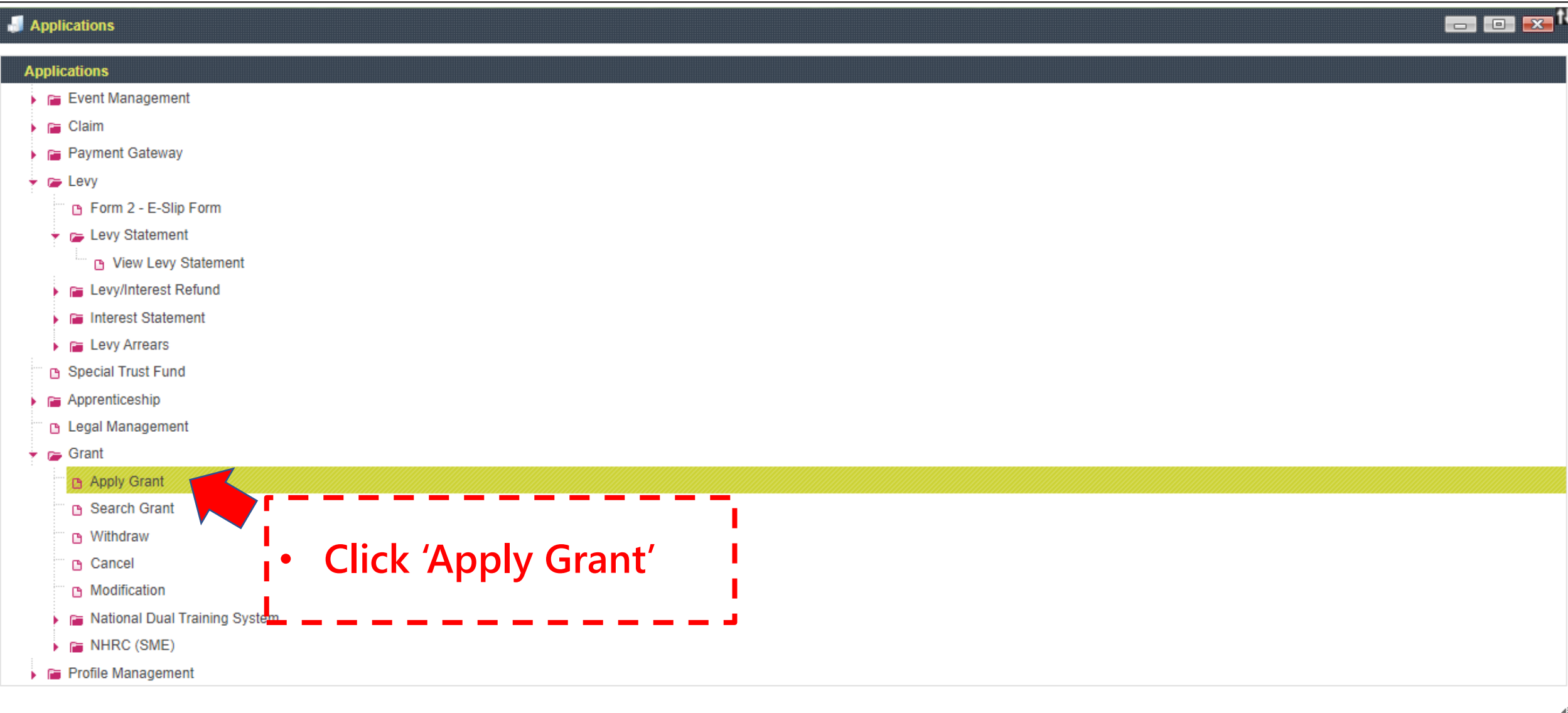
- To request for username and password please fax or write a letter to us by using a company's letterhead



Pembangunan Sumber Manusia Berhad,
Wisma HRD Corp, Jalan Beringin,
Damansara Heights,



Click 'Applications'



Applications

Applications > Grant > Apply Grant

Apply Grant

Levy Information

Company Name		Levy Balance	
Total Grant Approved		Grant Balance	

Apply

Cancel

Below are the un-submitted grant application.

Proceed with new grant-scheme application?

Apply

Cancel

• Click 'Apply'

Applications

Applications > Grant > Apply Grant

Apply New Grant

Levy Information

Company Name		Levy Balance	
Total Grant Approved		Grant Balance	

Apply New Grant

Scheme Code

Select

* Preview Application Forms

Apply

Select

ALAT : Training Facilities and Renovation

CBT : Computer Based Training (Development)

FWT : Future Workers Training Scheme

IT : Information Technology

ITS : Industrial Training Scheme

OJT : On The Job Training

RPL : Recognition Prior Learning

SBL : Skim Bantuan Latihan

HRD Corp Claimable Courses : Skim

SBL : Skim Bantuan Latihan

• Select ' SBL– Skim Bantuan Latihan'

Applications

< Employer's Profile

Training Provider's Profile

Programme Details

Details of Training

Level of Certification

Summary of Trainees

Estimated Cost for Training Scheme

Acknowledge >

Levy Information

Company Name

Levy Balance

Total Grant Approved

Grant Balance

Scheme Name

Save

Next

Cancel

Employer's Profile

MyCoID

Immediate Officer

Select

*

Company Name

Email

*

Save

Next

Cancel

Fill in Immediate
Officer's Name and Email
from your company

Applications

< Employer's Profile **Training Provider's Profile** Programme Details Details of Training Level of Certification Summary of Trainees Estimated Cost for Training Scheme Acknowledge >

Levy Information

Company Name		Levy Balance	
Total Grant Approved		Grant Balance	
Scheme Name			

Back Save Next Cancel

Registered Training Provider Details

MyCoID * [Search](#) [Check](#) [History Data](#)

Training Provider Name		Post Code	
Address		State	Select
Officer Telephone Number		Officer to be Contacted	
Email			

Back Save Next Cancel



- **DO NOT** Click 'Search' at 'Registered Training Provider Details'
- Go to 'Non-Registered Training Provider Details' instead

Back Save Next Cancel

Registered Training Provider Details

MyCoID Search Check

Training Provider Name Post Code

Address State

Officer Telephone Number Officer to be Contacted

Email

Non Registered Training Provider Details

Training Provider ☐ Individual ☐ Vendor ☒ Association ☐ Non Government Organization(NGO) ☐ Government ☐ Overseas * Reset

Training Provider Name

Address

Post Code

Officer Telephone Number

Email

State

Officer to be Contacted

Fill up this section with these info

State: Selangor

Officer To Be Contacted: MSAVA Admin

Training Provider Name: MSAVA

Address: H-1-5, Pusat Komersil Parklane, Jalan SS 7/26, Kelana Jaya, Petaling Jaya.

Post Code: 47301

Officer Telephone Number: 018-347 2276

Email: info.msava@gmail.com

Under 'Non-Registered Training Provider Details'

- Select Association
- Fill in MSAVA as Training Provider Name

Levy Information

Company Name		Levy Balance	
Total Grant Approved		Grant Balance	
Scheme Name			

Back Save Next Cancel

Non Registered Training Provider Details

MyCoID		Search Check History Data	
Training Provider Name		Post Code	46200
Address	3,	State	Selangor
Officer Telephone Number		Officer to be Contacted	
Email			

Back Save Next Cancel



Back Save Next Cancel

Course Details

Course Title *

Relevancy of Training

Description

Type of Retraining and Skills Upgrading *

HRDCorp Focus Area

Programme Details

Type of Training *

Commencement of Programme Start Date * End Date *

Total Hours Per Training **Note: User define for information only.

No. of Full Days * (Based on 7 hours per day)

No. of Half Days * (Based on 4 hours per day)

No. of < Half Days * Hours * (Based on < 4 hours a day)

Total Training Days **Note: Total of Full Day + Half Day + < Half Day.

No. of Month *Note: mandatory if Training Type is "Development Programme".

Total Hours Per Trainee *

External Trainer

Name *

IC No./Passport No. *

Citizenship *

Distance to Training Location *

Overseas Trainer ☐ Yes ☐ No *

Back Save Next Cancel

At this section, type 000000000000 for Trainer's IC No/Passport details.
Name of Trainer: Chan Wei Yee
Citizenship: Malaysian

Levy Information

Company Name		Levy Balance	
Total Grant Approved		Grant Balance	
Scheme Name			

Back Save Next Cancel

Level of Certification

Level of Certification	Certificate Of Attendance *	 Select 'Certificate of Attendance'
Practical/Hands-On/TVET?	☒ Yes ☐ No *	

Back Save Next Cancel



Practical/Hands-On/TVET: Click 'Yes'

Click 'Add Batch'

Back Save Next Cancel

— Trainee Information by Batch

Batch No. *

Training Schedule Start Date * End Date *

Add Batch Reset

Batch No.	Training Schedule Start Date	Training Schedule End Date	Add/Edit Trainee Details	Actions
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Note: Please click at 'Add Batch' button and then click at 'Save' button before keying in the trainee details.

— Summary of Trainees

Batch No.	Male	Female	Less 100 km	More or Equal 100 km	Bumi	Malay	Chinese	Indian	Dayak	Other Race
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Back Save Next Cancel

Levy Information

Company Name		Levy Balance	
Total Grant Approved		Grant Balance	
Scheme Name			

Back Save Next Cancel

Trainee Information by Batch

Batch No.	2
Training Schedule	Start Date 17/01/2022 * End Date 16/07/2022 *
Add Batch Reset	

Click 'Add/Edit Trainee Details'

Batch No.	Training Schedule Start Date	Training Schedule End Date	Add/Edit Trainee Details	Actions
1	17/01/2022	16/07/2022	Add/Edit Trainee Details	View / Edit / Delete

Note: Please click at 'Add Batch' button and then click at 'Save' button before keying in the trainee details.

Summary of Trainees

Batch No.	Male	Female	Less 100 km	More or Equal 100 km	Bumi	Malay	Chinese	Indian	Dayak	Other Race
-----------	------	--------	-------------	----------------------	------	-------	---------	--------	-------	------------

Back Save Next Cancel

[Save](#)[Close](#)

Trainee Details

Trainer Detail Per Batch

***Note: Select the Trainer for this batch.**

No records found to display.

Data Entry Mode

Data Entry Mode



Manual



Excel

[Template For Upload Trainee Details](#)

Attachment

Load a List of Participant From Excel File

File Description

Attach File

[Choose File](#)

No file chosen

[Add Attachment](#)

Allowed (Only .XLSX,.XLS are allowed)

No record found

Trainee Details

IC No.

*

Name

*

Gender



*

Race



*

Academic Qualification



*

Trainee Designation



*

HQ/Branch



*

Note: If your branch is not listed, please update your profile to add the branch details.

Distance to Training Location



*

[Update Trainee Details](#)



Levy Information

Company Name		Levy Balance	
Total Grant Approved		Grant Balance	
Scheme Name			

[Back](#)
[Save](#)
[Next](#)
[Cancel](#)

Fill in the total cost divide by No. of HC and no. Days

Estimated Cost

Type of Training : e-Learning

Training Location : Not Applicable

Upfront Payment to Training Provider : ☐ Percentage % ☒ Amount

0.00	0.00
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Category	Allowable Items	Distance	Cost(RM) (A)	Allowable Type Unit	Duration (B)	No. of Unit (C)	Unit	Type of Skill	Requested Amount (RM) (A x B x C)
Trainee	Course Fee	Not Applicable	*	Per Day	5.0 *	*	Pax	Not Applicable	0.00
Trainee	Trainee Allowance	< 100 KM	*	Per Day	5.0 *	1 *	Pax	Not Applicable	
Trainee	Trainee Allowance	>= 100 KM	*	Per Day	5.0 *	0 *	Pax	Not Applicable	
Trainee	Trainee Air Fare	Not Applicable	*	Not Applicable	*	*	Not Applicable	Not Applicable	

Total Amount(RM):

0.00

Note : Distance for Grants prior to the implementation of ACM Phase 2 will be based on 70km and not 100km

[Back](#)
[Save](#)
[Next](#)
[Cancel](#)

etris.hrdcorp.gov.my says

No Upfront Payment will be paid to the Training Provider once this Grant is Approved. Click OK, to proceed or Cancel to revise the amount.

OK

Cancel



- Click 'OK'

Tick all the boxes



Save

Submit Application

Cancel

Acknowledgement & Declaration of Employer

☐ * I agree that the training fee amounting to RM 34,771.85 to be claimed by

i) Name of the Training Provider

ii) Registration No. of Training Provider

iii) Registration No. of Programme

for course title/programme

that will be conducted from 17/01/2022 to 16/07/2022 and to be debited from our account by Pembangunan Sumber Manusia Berhad.

☐ * I agree that the Upfront Payment of RM 0.00 to be paid to the Training Provider upon Approval of this training grant.

☐ * I agree to accept this training grant subject to terms and conditions as stated by Pembangunan Sumber Manusia Berhad.

☐ * I declare that all expenses incurred during this training will be borne by our company.

☐ * I declare that the facts stated in this application and the accompanying information are true and correct and that I have not withheld/distorted any material facts. I understand that if I obtain the grant by false or misleading statements, I may be prosecuted under Section 41 of Pembangunan Sumber Manusia Berhad Act, 2001 (Act 612) and in addition, PSMB may, at its discretion, withdraw the grant and recover immediately from us any amount of the grant that may have been disbursed.

☐ * I hereby agree that the approval of this application is subject to the finding of PSMB's officer during their training verification to our premise and/or training place (As and when needed).

Name

Designation

Email

IC No.

Date

Select

17/12/2021

To be filled in by the person-in-charge details