

**DOKTOR VETERINAR (PEMBANGUNAN PROFESSIONAL BERTERUSAN)(PINDAAN)
ARAHAN 1/2016**

Dengan hormatnya dimaklumkan arahan ini dikeluarkan di bawah Seksyen 8 Akta Doktor Veterinar 1974 dengan persetujuan Majlis Veterinar Malaysia pada mesyuarat ke-50 yang telah diadakan pada 25th April 2016 untuk meminda Doktor Veterinar (Pembangunan Professional Berterusan) Arahan 1/2013 yang telah dikeluarkan pada 2 April 2013 sebagai syarat untuk memohon sijil amalan tahunan dan permohonan permit amalan sementara di bawah Seksyen 13 dan 17(2) Akta Doktor Veterinar 1974.

2. Arahan tersebut adalah dilampirkan

Sekian dimaklumkan. Terima kasih

DATO' SRI AHMAD SHABERY CHEEK
Minister of Agriculture and Agro-based Industries Malaysia

Tarikh:.....

TRANSLATION

VETERINARY SURGEONS (CONTINUING PROFESSIONAL DEVELOPMENT)(AMENDMENT) DIRECTIVE 1/2016

This directive is issued under Section 8 of the Veterinary Surgeons Act 1974 with the agreement of the Malaysian Veterinary Council on its 50th meeting held on 25th April 2016 to amend Veterinary Surgeons (Continuing Professional Development) Directive 1/2013 as issued on 2nd April 2013 as conditions for the application of annual practicing certificates and of temporary permit to practice under Section 13 and Section 17 (2) of the Veterinary Surgeons Act, 1974.

2. The directive is appended.

Thank you.

Signed

DATO' SRI AHMAD SHABERY CHEEK
Minister of Agriculture and Agro-based Industries Malaysia

Date:.....

VETERINARY SURGEONS ACT, 1974

**VETERINARY SURGEONS (CONTINUING PROFESSIONAL DEVELOPMENT)
(AMENDMENT) DIRECTIVE 1/2016**

MALAYSIAN VETERINARY COUNCIL

VETERINARY SURGEONS (CONTINUING PROFESSIONAL DEVELOPMENT)(AMENDMENT) DIRECTIVE 1/2016

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**VETERINARY SURGEONS (CONTINUING PROFESSIONAL DEVELOPMENT)
(AMENDMENT) DIRECTIVE 1/2016**

IN exercise of the powers conferred by Section 8 of the Veterinary Surgeons Act 1974, the Minister in consultation with the Council, hereby makes the following directive:

PART I

PRELIMINARY

1. Citation and commencement

This Directive may be cited as the **Veterinary Surgeons (Continuing Professional Development)(Amendment) Directive 1/2016** and shall be deemed to have come into force on 1st November 2016.

2. Interpretation

In this Directive, unless the context otherwise requires –

“Act” means the Veterinary Surgeons Act, 1974;

“annual practicing certificate” means the certificate referred to under section 17 of the Act;

“Council” means the Malaysian Veterinary Council established under section 3 of the Act;

“President” means the President of the Malaysian Veterinary Council;

“Registrar” means the Registrar appointed under section 10 of the Act;

“registered” means registered under section 12 of the Act;

“temporary permit to practice” means the permit referred to in section 13 of the Act;

“veterinary surgeon” means a person who holds any of the qualifications specified in the Second Schedule of the Act.

PART II

CONTINUING PROFESSIONAL DEVELOPMENT REQUIREMENTS FOR THE APPLICATION OF ANNUAL PRACTICING CERTIFICATES AND TEMPORARY PERMIT TO PRACTICE

3. Conditions for Issuance of Annual Practicing Certificate and Temporary Permit to Practice

Any veterinary surgeon who desires to apply for his annual practicing certificate under Section 17 of the Act or to apply for a temporary permit to practice under Section 13 of the Act shall satisfy continuing professional development requirements prior to being granted an annual practicing certificate or a temporary permit to practice unless given under Special Considerations stated in the Second Schedule.

4. Continuing Professional Development Requirements

(1) Any veterinary surgeon shall show evidence in of updating their skills and knowledge in the practice of veterinary medicine. The involvement is measured in the form of credit points awarded by Council for participation and attendance in approved activities/programs by the Council as follows:

- (a) seminars, workshops, training, courses, educational programs in veterinary sciences, and allied industries, relevant to the professional development of veterinary surgeons
- (b) veterinary related conferences, congresses and annual general meetings (eg Veterinary Association Malaysia including special interest groups, regional branches, affiliate and allied associations)
- (c) publications in approved journals in veterinary and allied sciences
- (d) as resource personnel and education of veterinary surgeons
- (e) participation in professional activities recognized by the council and
- (f) other programs as may be approved by the Council in writing

(2) The credit points awarded for participation in and attendance of approved activities/programs are shown in the First Schedule.

(3) Continuing Professional Development are for the continual improvement of skills and knowledge of a veterinary surgeon. Fraternity is an important cohesive force to bind this small group together.

(4) The recommended annual credit points of 50 credits points ideally be derived from up to three (3) Annual General Meetings, one conference and the rest of the points from serving on association committees, writing scientific and popular papers, presenting at meetings, as well as attending seminars and workshops.

(5) Any CPD provider or veterinary surgeons who attended any unique courses pertinent to any unique job description, may apply to Continuing Professional Development Secretariat appointed by Council to find out if that unique course is eligible for credit points as in Schedule 2 sub-clause 5.

(6) Courses imparting close to undergraduate knowledge will usually be eligible for fewer credit points than more advanced courses. Where courses are considered vital basic knowledge, such as for good veterinary practice, ethics, or regulatory matters, they may be granted higher credit points.

(7) Continuing Professional Development activities can be broadly grouped into 4 categories

Category	Sub-categories	
1. Professional Veterinary or Animal Related Association or Interest Group	1.1	Professional Conferences – minimum of 8 hours of technical papers / interaction for entire conference (both local and international - can be Annual, Biennial etc but are advertised as some type of conferences , and are not seminars)
	1.2	Annual General Meeting of Professional associations
	1.3	Professional Seminars/ Talks (are not conferences)
	1.4	Workshops (during workshops when there is a mixture of briefings, practical work and lectures , each hour of that event day will carry 5 points to a maximum of 20 points for the day)

	1.5	Exhibitions
	1.6	Webinars
	1.7	Online courses (not webinars)
2. Formal/Informal Education and training		Activities not directly veterinary but needed for betterment of veterinary services
3. Presentations, Papers, Article writing	3.1	Presentations and papers at conferences, proceedings, training events
	3.2	Journal articles
	3.3	Popular article writing - eg newspapers, magazines, newsletters
4. Social responsibility	4.1	Social responsibility A - Editor in Professional Veterinary or Animal Science, Animal related Science Journals
	4.2	Social responsibility B - Talks to non-professional audiences on veterinary matters, talks to vet surgeons on non-clinical matters i.e. ethics, regulatory matters, practice responsibilities
	4.3	Office bearers in Professional Councils/ Veterinary / Animal Related Associations

(8) The minimum cumulative credit points for the renewal of annual practicing certificates are shown in the Second Schedule. The Council may at its discretion vary or waive the requirements under Schedule 2 sub-clause (2) (3) if it deems fit.

(9) Any extra credit points, after making provision for the minimum requirement for the renewal may be carried forward to be utilized for only 1 following consecutive period of renewal year, except where a ceiling has been stipulated in the First Schedule

(10) Documentary proof of attendance or participation in continuing professional development activities shall be appended with the completed FORM 2 -

5. **Submission of Continuing Professional Development Requirements**

Acquisition of credit points for Practice Certificate application should be carried out between **October 1st the year before to September 30th of the current year** for submission.

(1) Veterinary surgeons are required to input data into FORM 2 to check for eligibility against the First Schedule, compute your credit points, then transfer the points to the FORM 1.

- (2) Attach copies of relevant certificates/documents to FORM 2 to support your submission once completed.
- (3) Submit FORM 1 and FORM 2 together with Annual Practicing Certificate application as soon as you have sufficient CPD Points to ensure practice can continue uninterrupted into the following year. Please keep your copy for future reference.
- (4) Submission of Annual Practicing Certificate application after 1st December will be penalized whilst application for Temporary Permit to Practice should be submitted thirty (30) days before the due date to ensure practice can continue uninterrupted

6. Exemption from Continuing Professional Development Requirement.

- (1) Annual Practicing Certificate application for newly registered veterinary surgeons shall be exempted from this requirement on the year of registration and for one year following.
- (2) First application from veterinary surgeon for temporary permit to practice shall be exempted from requirement.
- (3) Veterinary surgeons shall be exempted from this requirement when applying for temporary permit to practice for a short term which includes practice at races, exhibitions, workshops, for specialized surgery or education.

VETERINARY SURGEONS (CONTINUING PROFESSIONAL DEVELOPMENT)

(AMENDMENT) DIRECTIVE 1/2016

FIRST SCHEDULE

Credit Point Allocation for Approved Activities and Programs

Category	CPD Activities	Points Allocated (Pts)	Source of points that MVC will consider for APC Renewal
1.1	Professional Conferences – minimum of 8 hours of technical papers / interaction for entire conference (both local and international - can be Annual, Biennial etc but are advertised as some type of conferences , and are not seminars)	Fixed: 30 pts/conference	No limit to number of conferences that can be claimed toward APC renewal / year. Extra points can only be carried forward one year.
1.2	Annual General Meeting of Professional associations	Fixed: 15 pts/AGM	Ceiling for APC renewal: 3 AGM/year. Extra points do not carry forward.
1.3	Professional Seminars/ Talks (are Not conferences)	4 pts/hour (by hour)	Ceiling for APC renewal: 15pts/day of the event MVC will accept max of 15 points toward renewal of APC. No carry forward.
1.4	Workshops (during workshops when there is a mixture of briefings, practical work and lectures , each hour of that event day will carry 5 points to a maximum of 20 points for the day)	5 pts/hour	Ceiling for APC renewal: 20pts/day of the event. MVC will not accept carry forward of points.
1.5	Exhibitions	5 pts/day	Ceiling for APC renewal: 10pts per exhibition / year. MVC will

			not accept carry forward of points.
1.6	Webinars	1 point per webinar of any kind attended	Ceiling for APC renewal: 5pts/year for APC renewal MVC will not accept carry forward of points.
1.7	Online courses (not webinars)	Recognised online course providers such as VIN, RVC, CPD solutions, AVA VetEd, etc	RACE accredited points or equivalent will be considered on case-to-case basis. Veterinarian to write in for consideration. MVC will not accept carry forward of points
2.0	Formal/Informal Education and training activities not directly veterinary but used in context for veterinary services E.g. Malaysia Professional Centre, Management Programs/Skills, Business Development, MBA, Management Systems, Auditing Skills, Understanding your taxes,	10 CPD point upon course completion	Documented evidence with verification needs to be produced at the end of the course before the points can be awarded

Category	CPD Activities	Points Allocated (Pts)	Source of points that MVC will consider for APC Renewal
3.1	Proceedings at conferences	First author – 4 pts / paper Subsidiary author – 2 pts / paper	Ceiling for APC renewal: 2 proceedings / year. Extra points can be carried forward a year
3.2	Journal article writing	First author – 5 pts Subsidiary – 3 pts	Ceiling for APC renewal: 2 papers / year. Extra points can be carried forward a year
3.3	Popular article writing - eg newspapers, magazines, newsletters	Max – 1 point /article (fixed)	Ceiling for APC renewal: 2 articles/year. No carry forward of points.
4.1	Social Responsibility	Editor, Scientific Publication – 15pts	Ceiling for APC renewal of one Journal per year. No carry over of points. <u>NB</u> if this is also a position on an NGO committee, the 15

			points are in addition to the 5 points for being on a committee
4.2	<p>Veterinary related talks to:</p> <p>Professional-related organizations</p> <p>Non-professional group but still a vet related talk</p>	<p>5 pts/talk</p> <p>1 pt/talk</p>	<p>Ceiling for APC renewal: 5 talks (ie max 25 points) /year – if a paper is verbally presented at a conference, points from 4.2 are in addition to points from 3.1. No carry forward of points.</p> <p>Ceiling for APC renewal: 5 talks/year. No carry forward of points.</p>
4.3	<p><u>Voluntary Office Bearers</u> in a Professional Capacity in the following types of organisations:</p> <p><u>Professional Regulatory Councils</u> eg MVC, Pharmacy Board, Animal Welfare Board, National Animal Care and Use Committee, In-House Animal Care and Use Committee</p> <p><u>NGO for Professionals</u> eg MAHNIA, MAFAV, MSAVA, VAM, MYVOICE</p>	5 pts / year/ committee	Ceiling for APC renewal: 3 committees per year, no carry over of extra points

**VETERINARY SURGEONS (CONTINUING PROFESSIONAL DEVELOPMENT)
(AMENDMENT) DIRECTIVE 1/2016**

SECOND SCHEDULE

Credit Point Requirement

1. General Consideration

Renewal Year for Annual Practicing Certificates	Minimum credit points to be attained in current year for the Renewal Year	
	CPD points for Normal renewal	Special considerations
2014 and 2015	30	See 2.1 and 2.2
2016 onwards	50	

2. Special Considerations

2.1 For the renewal of Temporary Permit to Practice, the minimum credit points to be attained in the current period for the renewal in the following period is one half (1/2) as stated in General Considerations.

2.2 For the application of Annual Practicing Certificates and Temporary Practice Permits for Veterinary Surgeons who

a) **Have attained the age of 60 years**, the minimum CPD points to be attained in the current year for the renewal in the following year will remain at **30 CPD points**;

b) have special disabilities and impairments, they may apply in writing to the Council to have the minimum CPD points varied or waived provided

they comply with conditions and restrictions imposed, if their appeal is approved by the Council with the recommendation by the CPD Committee.

3. Insufficient CPD Points

In the event the applicant has insufficient CPD points to renew the practicing certificate or permit to practice, the applicant may apply to the Council in writing to the Registrar to appeal for the annual practicing certificate or temporary permit to practice, subject to an undertaking that the applicant will cover back for the shortfall in the next application.

4. Special cases

The Chairman of the MVC Committee in CPD shall make the final decision where necessary in exceptional cases/circumstances for CPD point allocation and make recommendations to Council for persons with special continuing professional development requirements.

5. Continuing Professional Development Secretariat

Malaysian Veterinary Council had appointed Veterinary Association of Malaysia (VAM) to be the secretariat to evaluate and award the continuing professional development point for all related programs and activities. Kindly visit the Malaysian Veterinary Council website at www.mvc.gov.my (FAQ) and Veterinary Association of Malaysia website at www.vam.org.my (CPD) for more information. For any inquiry on CPD kindly write to cpdvam@gmail.com.

**VETERINARY SURGEONS (CONTINUING PROFESSIONAL DEVELOPMENT)(AMENDMENT) DIRECTIVE 1/2016
SUMMARY WORKSHEET**

Name of Applicant:

Date of Application:

Registration Number: Part Number Age years (As on application date)

Current APC/TPP Number: Period of validity: till

N o	CPD Category		CPD Sub-category	Credit points entitled
1	Professional Veterinary or Animal Related Association or Interest Group	1.1	Professional Veterinary or Animal Related Association or Interest Group meeting	
		1.2	AGM/EGM of Professional Veterinary, or Professional Animal-Associated organizations	
		1.3	Courses / Workshops / wet-labs	
		1.4	Professional Seminars or talks -Veterinary or Animal Related, but excluding Online courses	
		1.5	Exhibition	
		1.6	Webinars	
		1.7	Online courses (Excluding webinars)	
2	Formal/Informal Education	2.0	Activities not directly veterinary but used in context for veterinary services	
3	Presentation, Papers, Article Writing	3.1	Presentation and papers	
		3.2	Journal article	
		3.3	Popular writing	
4	Social Responsibilities	4.1	Social responsibility A - Editor in Professional Veterinary/Animal related Science Journals	
		4.2	Social responsibility B - Talks to professional and non-professional audience	
		4.3	In Councils/Veterinary/Animal Related Associ. -Office bearers, Committee - President/Secretary/Treasury	
		4.4	Auditors/Assessor/Judges in Quality Management Schemes/ Shows/Competitions	

TOTAL CPD POINTS COLLECTED IN THE CURRENT PERIOD (A)

CALCULATION: 1. Fill up the in the boxes below. 2. Please make a copy of this computed form for your reference and a copy is to be submitted in the following application period. 3. Refer to formulae to calculations in Detail Worksheet

(A)	(B) CPD Points carried forward from previous period	(C) CPD Points required for renewal of APC/TPP	(D) CPD Points eligible to be used for computation D = C - B *	(E) CDP points allowed to be carried forward E = A - D **	* If the value computed in (D) is negative return a value of '0' ** If the value computed in (E) is negative you have insufficient points renewal.
<input style="width: 40px; height: 25px; border: 1px solid black;" type="text"/>	<input style="width: 40px; height: 25px; border: 1px solid black;" type="text"/>	<input style="width: 40px; height: 25px; border: 1px solid black;" type="text"/>	<input style="width: 40px; height: 25px; border: 1px solid black;" type="text"/>	<input style="width: 40px; height: 25px; border: 1px solid black;" type="text"/>	

CONTINUING PROFESSIONAL DEVELOPMENT DETAIL WORKSHEET (Year :.....)

Name of Applicant:

Contact No. and Email Address:

CPD Category	Activity/CPD sub-categories	Approval Code where applicable	Date of Activities/ Program	CPD Point Entitlement
1. Professional Veterinary or Animal Related Association or Interest Group	1.1	Conference, Congress, Chapter Meeting, Specialist Meeting, etc.,		
	1.2	General Meetings – Annual, Extraordinary		
	1.3	Courses / Workshops / wet-labs		
	1.4	Professional Seminars or talks -Veterinary or Animal Related, but excluding Online courses		
	1.5	Exhibition		
	1.6	Webinars		
	1.7	Online courses (Excluding webinars)		
CPD Category	Activity/CPD sub-categories	Approval Code where applicable		CPD Point Entitlement
2. Formal/Informal Education -Non-Veterinary useful for veterinary services	2			
3. Presentation, Papers, Article Writing	3.1	Presentation and papers		

	3.2	Journal article			
	3.3	Popular writing			
4. Social Responsibilities	4.1	Social responsibility A - Editor in Professional Veterinary or Animal Science, Animal related Science Journals			
	4.2	Social responsibility B - Talks to - professional and - non-professional audience			
	4.3	Office bearers in Councils/ Veterinary/ Animal Related Associations Office bearer Committee			